Discipline Reports
Discipline Detail Report

![Image of Discipline Detail Report interface]

### Add Report Ranges (44)

#### Template Settings
- Template Description
- Share this template with other users in entity 001
- Print Greenbar

#### Print Options
- By Range
- By Individual
- Print Referral
- Print Race
- Print Date Entered
- Print Comments
- Print Motivation
- Print Id of House
- Print Students with no Offenses

#### Offense Ranges

<table>
<thead>
<tr>
<th>Low</th>
<th>High</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Year: 2011-12</td>
<td>2011-12</td>
</tr>
<tr>
<td>Discipline Entry: 001</td>
<td>001</td>
</tr>
<tr>
<td>Offense Date: 01/01/1999</td>
<td>12/31/9999000000</td>
</tr>
<tr>
<td>Officer:</td>
<td></td>
</tr>
<tr>
<td>Incident Number:</td>
<td></td>
</tr>
<tr>
<td>Severity: 0</td>
<td></td>
</tr>
<tr>
<td>Time Comments:</td>
<td></td>
</tr>
<tr>
<td>Location:</td>
<td></td>
</tr>
<tr>
<td>Bus:</td>
<td></td>
</tr>
<tr>
<td>Discipline Officer:</td>
<td></td>
</tr>
<tr>
<td>Parent Nofication:</td>
<td></td>
</tr>
<tr>
<td>Referrals:</td>
<td></td>
</tr>
</tbody>
</table>
| Select All Offenses and Referrals
| Select All Offenses
| Select All Motivations
| Select All Offense Levels

#### Action Ranges

#### Action Detail Ranges
# Sample: Discipline Detail Report

<table>
<thead>
<tr>
<th>Offense</th>
<th>Date/Time</th>
<th>Type</th>
<th>Offender</th>
<th>Details</th>
<th>Points</th>
<th>Incident</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/12/2011</td>
<td>21:00</td>
<td>CORRECT CODE</td>
<td>Delilah</td>
<td>Referred by: Maria Miller</td>
<td>N</td>
<td>Open</td>
</tr>
<tr>
<td>09/15/2011</td>
<td>09:00</td>
<td>ALCOHOL</td>
<td>Alexandre</td>
<td>Referred by: Maria Miller</td>
<td>N</td>
<td>Open</td>
</tr>
<tr>
<td>09/10/2011</td>
<td>12:00</td>
<td>INCIDENT CODE</td>
<td>Alexandre</td>
<td>Referred by: Maria Miller</td>
<td>N</td>
<td>Open</td>
</tr>
</tbody>
</table>
Sample: Discipline Summary Report

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Offense</th>
<th>IF Points</th>
<th>Referral By</th>
<th>Loss Action</th>
<th>IF Points DE</th>
<th>Time Served O De Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abdullah, Jan d</td>
<td>091</td>
<td>04 2010</td>
<td>031</td>
<td>1.00</td>
<td>29025</td>
<td>08/24/2011</td>
</tr>
<tr>
<td>Acosta, Carolina</td>
<td>001</td>
<td>10 2014</td>
<td>031</td>
<td>0.00</td>
<td>29025</td>
<td>08/24/2011</td>
</tr>
<tr>
<td>Anezor, Charles</td>
<td>022</td>
<td>01 2014</td>
<td>031</td>
<td>0.00</td>
<td>29025</td>
<td>08/24/2011</td>
</tr>
<tr>
<td>Aguilar, Makena</td>
<td>001</td>
<td>10 2014</td>
<td>031</td>
<td>0.00</td>
<td>29025</td>
<td>08/24/2011</td>
</tr>
<tr>
<td>Acosta, Janita</td>
<td>001</td>
<td>10 2014</td>
<td>031</td>
<td>0.00</td>
<td>29025</td>
<td>08/24/2011</td>
</tr>
<tr>
<td>Alvarado, Thierry</td>
<td>001</td>
<td>09 2013</td>
<td>031</td>
<td>0.00</td>
<td>29025</td>
<td>08/24/2011</td>
</tr>
</tbody>
</table>
Parent Notification
Sample: Parent Notification

06/07/2012 NOTIFICATION OF DISCIPLINARY INCIDENT(S) Page: 1
Jonnice Abdellascr
4163 Scramble avenue
Scramble WV 55555

We would like to inform you of the following disciplinary incident(s) for Ian Abdellascr c.

Offense: ALCOHOL POSSES/USR/SOLD
Date: 05/29/2011 Time: 
Location: Location (CAF)
Points: .64
DISC Officer: Silas Ingemriscsr

Action: OUT OF SCHOOL SUSPENSION
School: School (001)
Points: .64
Length: 4.00 Day(s)
Status: Open

Detail 1 For: OUT OF SCHOOL SUSPENSION
Date: 05/30/11 Time: 8:47A
Location: Location (CAF/1)
Status: Open

Detail 2 For: OUT OF SCHOOL SUSPENSION
Date: 05/31/11 Time: 8:47A
Location: Location (CAF/1)
Length: 1.00
Status: Open
Discipline Mail Merge for Parent Notification

Edit Report Ranges (33)

Template Settings
- Template Description: Discipline Records from Past 7 Days
- Share this template with other users in entity 001
- Print Greenbar

Student Selection
- By Range
- By Individual

Ranges
- School Year: 2012
- Discipline Entity: 001
- Family to Notify: First Only

Offense Options

Action Options

Action Detail Options

Mail Merge Setup
- Update Parent Notification Flags
- Print Data Labels in Spanish for Spanish Speaking Families

NOTIFICATION OF DISCIPLINARY INCIDENT

We would like to inform you of the following disciplinary incident(s) for [StudentName]:

[DisciplineInfo]
Sample: Student Discipline List
Detention Sign In

<table>
<thead>
<tr>
<th>Student</th>
<th>Discipline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Devillers, Ignacio T.</td>
<td>Detention</td>
</tr>
<tr>
<td>Devillers, Ignacio T.</td>
<td>Detention</td>
</tr>
<tr>
<td>Devillers, Ignacio T.</td>
<td>Detention</td>
</tr>
<tr>
<td>Devillers, Ignacio T.</td>
<td>Detention</td>
</tr>
<tr>
<td>Devillers, Ignacio T.</td>
<td>Detention</td>
</tr>
<tr>
<td>Devillers, Ignacio T.</td>
<td>Detention</td>
</tr>
<tr>
<td>Devillers, Ignacio T.</td>
<td>Detention</td>
</tr>
</tbody>
</table>

Selected offenses: All offenses
Selected actions: All actions
Number of Occurrences Report

Add Report Ranges (77)

Template Settings
- Template Description: Number of Occurrences Report
  - Share this template with other users in entity 001
  - Print Greenbar

Print Options
- Report Type: Detail, Summary
- Report On: Action, Offense
- Print totals for each student
- Print Race
- Page Break on First Sort Item

Offense Ranges
- School Year: 2011-12
- Discipline Entity: 001
- Offense Dates: 01/01/1900 to 12/31/9999
- Incident Number: 0
- Severity: 0
- Discipline Officer: [value]
- Record Type: Offenses and Referrals
  - Select: All Offenses, Offenses
  - Select: All Motivations, Motivations
  - Select: All Offense Levels, Levels

Student Ranges
Sample: Number of Occurrences

<table>
<thead>
<tr>
<th>Student Key</th>
<th>Student Name</th>
<th>Act. Code</th>
<th>Offense</th>
<th>Offense Details</th>
<th>Outcome</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>12345678</td>
<td>John Smith</td>
<td>001</td>
<td>Assault</td>
<td>Normal</td>
<td>Minimal</td>
<td>1</td>
</tr>
<tr>
<td>87654321</td>
<td>Jane Doe</td>
<td>002</td>
<td>Theft</td>
<td>Normal</td>
<td>Minimal</td>
<td>2</td>
</tr>
</tbody>
</table>

End of report
### Offense Ranking Report

<table>
<thead>
<tr>
<th>Rank</th>
<th>Student Name</th>
<th>Sub. Grade</th>
<th>Sub. Code</th>
<th>Type</th>
<th>Date</th>
<th>Time</th>
<th>Off. Points</th>
<th>Offense</th>
<th>Advisor</th>
<th>Off. Level</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Alex Alexander</td>
<td>620 99</td>
<td>2055 E</td>
<td>TCH</td>
<td>02/24/2011</td>
<td>10:00</td>
<td>5.00</td>
<td>DW</td>
<td>Margaret</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

*************** End of report ***************
Offense Referral Report
Sample: Offense Referrals

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Grade</th>
<th>Code</th>
<th>Date</th>
<th>Time</th>
<th>Class</th>
<th>Referral</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name1</td>
<td>10</td>
<td>001</td>
<td>01/01/2019</td>
<td>09:00</td>
<td>Math</td>
<td>Offense</td>
<td>01/01/2019</td>
<td>09:00</td>
</tr>
</tbody>
</table>

**END OF REPORT**
<table>
<thead>
<tr>
<th>Student ID</th>
<th>Student Name</th>
<th>Action Type</th>
<th>Time</th>
<th>Duration</th>
<th>Total Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>A11234567</td>
<td>Smith, John</td>
<td>CURRENT CODE VIOLATION</td>
<td>01/01/2022</td>
<td>8pm</td>
<td>2.00 hrs</td>
</tr>
<tr>
<td>89876543</td>
<td>Doe, Jane</td>
<td>BUSISS ISSUES</td>
<td>11/11/2021</td>
<td>12pm</td>
<td>1.50 hrs</td>
</tr>
<tr>
<td>45678901</td>
<td>Brown, Sarah</td>
<td>SLEEP CODE VIOLATION</td>
<td>06/30/2020</td>
<td>3pm</td>
<td>5.00 hrs</td>
</tr>
</tbody>
</table>

**************************** END OF REPORT ***************************
Sample: Discipline Graph by Offense Type

Discipline Offenses
Breakdown by Offense Type

- DC - Dress Code, 4
- ATT - Attendance, 1
- 21 - STU. CODE OF CO, 1
- DIS - Disruptive, 5
- 001 - Shin Kick, 2
- SMK - SMOKING, 1
- FIG - FIGHTING, 5
- IB - Inappropriate B, 5

Click Chart To: Drill-down (not available)  Export to Calc