Student Management Suite

Additional information about these and other changes is available via the Release Notes area of Skyward’s Support Center. To see only the Key Features, select “Yes” from the Key Feature drop-down list on the Release Notes filter screen. Verify that the Release selected is 05.17.10.00.00 – October 2017 Release PMP0 Addendum0, and that the option to “Include Future Release Notes” is checked.

A link to this information has also been added to the Software Update Notes section of the Skyward Documentation (SkyDoc).

Addendum 01
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Addendum 01

Positive Attendance
3359753 - Added Overwrite by Positive Attendance Option (WA\EP\TA\PA)

A new option, Allow overwrite by Positive Attendance, has been added to Absence Types codes. When this checkbox is selected for an Absence Type, existing attendance can be overwritten by entry from Positive Attendance and PASS+.

Navigate to Student Management > Office > Attendance > Setup > Codes, and select Absence Type Codes.

1. Edit one of the Absence Type codes. The option, Allow overwrite by Positive Attendance, has been added to the maintenance screen. This option will allow Positive Attendance and PASS+ to overwrite existing periods of attendance that are assigned this Absence Type. Select Save. On all existing Absence Types, this option will be unchecked and will need to be updated as needed.
2. This student has an existing Absence Type of B for period 1.

![Attendance Tab](image1)

4. Select Enter Scanning Mode and enter the student’s ID. The student’s attendance is updated for period 1. Select Save Attendance Changes.

![Positive Attendance](image2)
5. Navigate back to the student’s Profile and view their Attendance. The Attendance has been updated.
Special Education Configuration
3162416 - Reevaluation Start Date New Default Configuration Options
(WS\SS\SE\PS\CF\SE)

The Special Education Configuration now provides additional options for the default value of the Evaluation Start Date when adding a Reevaluation record to a student. The new options are "Blank Date" and "Today's Date." The previous options, "Start Next Evaluation Date from Previous Evaluation" and "Next Evaluation Date from Previous Evaluation," will be automatically set based on the existing selection prior to the change. The states of Florida and New Jersey have a set requirement for the reevaluation date and do not have this area available.

Navigate to Student Management > Student Services > Special Education > Setup > Configuration, and select Special Education Configuration.

The "Evaluation Start Date for Reevaluations will default to" option has been modified and is now a drop-down that includes additional options for users to select. The options added include Blank, and Today's Date.

Each district’s current configuration will be assigned the appropriate value via an auto-load program that runs during a full system table load. If a database had the previous checkbox checked, the "Start Next Evaluation Date" will be set; if the database had the previous checkbox unchecked, the "Next Evaluation Date" will be set.
Addendum 07

Vaccinations
3345457 - Vaccination Notes (WS\OF\HR\TB\VA)

An area to add and void Vaccination Notes has been added to the Health and Student Profiles. Additionally, the Vaccination Report, All Health Report, Shot Record Report, and Data Mining have been updated to pull the notes.

Navigate to Student Management > Office > Health Records > Student Profile, and select the Vaccinations tab on the left-hand side of the screen.

1. A Vaccination Notes area has been added. Select Add Note and enter a note for the student.
2. Select Save.
3. The note displays on the screen. Select Add Note.

4. The note that was added, may be Voided from this screen.
5. When a note is voided, a log record is created and may be viewed by selecting the Voided button. Select Back.

6. The Voided button is also available on the main Vaccinations screen.

7. Navigate to Student Management > Office > Health Records > Vaccinations > Reports, and select Vaccination.
8. Select Add to create a new template and enter a template description.
9. Expand the Report Printing Fields area. The option Print Vaccination Notes is now available. This functionality was also added to the Shots report, All Health report, and Data Mining.

10. Below is a sample of the Vaccination Report with the option Print Vaccination Notes selected.
Staff Conferences Configuration
3533489 - Conference Scheduling Window Updates Needed (WS\SF\PS\CF\SC)

"Scheduling Window" wording was changed to "Limited Conference Sign-up." An option was also added to Disable Conference in Family/Mobile Access if it is before the Start Date, so that selected conferences can be hidden prior to the start date and then appear for select students only after the start date before being made available to all.

Navigate to Student Management > Staff > Setup > Configuration, and select Staff Conferences Configuration.

1. The Scheduling Window button has been renamed Limited Conference Sign-up. Select Limited Conference Sign-up.
2. The browse heading, and screen title has also been updated. Select either Add or Edit.
3. A description has been added to the top of the screen. “Window” has been removed from any label. The option “Disable Conference Sign-up Prior to Start Date” has been added and Availability Groups has been renamed to Student List. Select Student List.
4. These screens have been updated to use Student List instead of Availability Group.
5. Log into the Family Access Conferences area. This student has two different Conference types and Algebra 1 Teacher Conference has several time slots available.
6. Navigate back to the Conference Sign-up record and select the option Disable Conference Sign-up Prior to Start Date. Select Save.
7. Log back into the Conference area of Family Access. Now, the sign-up for the class has been hidden because the Limited Conference Sign-up record has not started yet and has the option on to disable conference sign up prior to start date.
8. Log into Mobile and access the Conferences area. In the picture below, both Conference types display.

![Conference Display](image)

Below is a picture after the Conference Sign-up record has been modified and the option Disable Conference Sign-up Prior to Start Date has been enabled. The sign-up for the Algebra 1 Teacher Conference is hidden.

![Sign-up Modified](image)
Addendum 09

Message Center
3527303 - Add option to view messages for all/selected entities (WS\AF\MC)

All entities can now be viewed from the Message Center browse screen in the 000 entity. Entities can also be filtered on from the Entity column. Users with access to the new secured item can edit or recall messages created by other users.

From the 000 entity, navigate to Student Management > Advanced Features > Advanced Features, and select Message Center.

1. All entities can now be viewed from the Message Center browse screen in the 000 entity. A column has been added which displays the entity and may be filtered.
2. A Skyward filter has been added to only show entity 000 messages.
3. A new secured item is now available that will allow a user to edit or recall messages in the Message Center that were created by a different user.
Addendum 10

Security Users Utilities
3532228 - Create a clean-up process for Data Mining reports (PS\CA\SE\PS\UT\SU)

A new utility, Data Mining Report Cleanup, has been added to delete student Data Mining reports. The reports can be ranged on by Report Name, Report Title, Created Date, Last Run Date, or by the User who created the report.

Navigate to Product Setup > Skyward Contact Access > Security > Setup > Utilities and select Data Mining Report Cleanup.

1. Select Add to create a new template and enter a template description.
2. Utilize any of the ranges provided to assist in cleaning up un-needed Data Mining reports.
   - Report Name
   - Report Title
   - Created
   - Last Run
3. To clean up reports based upon the user, uncheck All Users and select Users. The individual user selection will only display users that have a Data Mining reports. For reports that were created by a user that no longer exists, the Internal ID will display for the Name Key and “Name Not Found” for the Name. In addition, note the capability to select all active and inactive users.
5. Select Preview Data to Process and review the records in the browse. If needed, records may be removed from the process by selecting Remove From Update. Select Back once all records have been verified.
6. Select Run the Update. A confirmation message appears and to continue with the process, select OK.
7. A report is provided once the process has completed and list the report name, title, when it was created, the last time it was generated, as well as the name key of the individual who created the report.
Addendum 11

API
3374679 – Add Standards Gradebook endpoints to the API (WS\AP)

Assignments and Assignment Scores Endpoints have been updated to allow for Standards Gradebook Events and Event Scores. The Standards Endpoint was added to allow the Subjects, Skills, and applicable Grade Buckets and Grade Marks to be pulled from Skyward. The Standard Grades Endpoint was added to allow Subject and Skill Grades to be pulled from or sent to Skyward.

In order for the API to update Standards Gradebook Subjects, Skills, and Event Grades, the courses academic area must be set to “Manually Enter Grades.”

Navigate to Student Management > Educator Access Plus > Gradebook > Standards > Academic Area.

1. Select an Academic Area from the browse and expand the record.
2. Select Edit Grade Calculation Options. Note: Changing these setting can result in grades being changed or even lost. It is recommended to change before grades exists.
3. Select Manually Enter Grades for the Calculation Type.
4. Select Save.